



Department of Pharmacology, Toxicology and Clinical Pharmacology School of Medicine Novi Sad University of Novi Sad

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## RULES OF CONDUCT OF STUDENTS DURING THE EXAM

- 1. WHEN ENTERING THE AMPHITHEATRE, STUDENTS MUST:
  - LISTEN CAREFULLY TO THE INSTRUCTIONS OF THE ATTENDING TEACHER
  - NOT ASK ANY QUESTIONS
  - NOT SPEAK TO EACH OTHER
- 2. ONCE STUDENTS ARE SEATED, THEY MUST NOT ASK THE TEACHERS OR OTHER STAFF ABOUT THE TEST. PLEASE TAKE A CLOSE LOOK AT THE TEST IN FRONT OF YOU AND MAKE SURE YOU HAVE THE CORRECT TEST. IF NOT, PLEASE RAISE YOUR HAND AND WAIT FOR THE TEACHER TO APPROACH YOU.
- 3. ANY AMBIGUITIES ABOUT THE QUESTIONS (NUMBER OF CORRECT ANSWERS ETC.)
  SHOULD BE ADRESSED TO THE DEAPRTMENT HEAD BY THE STUDENT
  REPRESENTATIVE AFTER THE TEST IS COMPLETED. STUDENT REPRESESNITATIVES
  TOGETHER WITH THE HEAD OF THE DEPARTMENT WILL RESOLVE ANY DOUBTS.
  INDIVIDUAL STUDENTS' ARRIVALS TO THE DEPARTMENT AND INSIGHT INTO THE TEST
  ARE NOT ALLOWED.
- 4. MOBILE PHONES, SMARTWATCHES AND OTHER DEVICES MUST BE TURNED OFF AND MUST NOT BE USED DURING EXAMS. A STUDENT WHO USES THE DEVICE IS BANNED FROM TAKING THE EXAM FOR THE NEXT THREE EXAM PERIODS.
- 5. EACH STUDENT WILL RECEIVE TWO EMPTY ANSWER SHEETS IN CASE AN ERROR IS MADE WHILE FILLING IN THE ANSWER SHEET. THE THIRD ANSWER SHEET WILL NOT BE PROVIDED.
- 6. ANSWER SHEETS MUST BE FILLED USING A BLACK MARKER PEN, WHICH STUDENTS ARE REQUIRED TO BRING TO THE TEST. ANSWER SHEETS FILLED WITH ANYTHING OTHER THAN BLACK MARKER PEN WILL NOT BE ACCEPTED.
- 7. BEFORE ARRIVING TO THE EXAM, PLEASE PAY ATTENTION TO THE EXAM SCHEDULE ON THE DEPARTMENT'S WEBSITE TO MAKE SURE YOU DO NOT COME TO THE WRONG AMPHITHEATRE OR CLASSROOM.

Prof. dr Aleksandar Raskovic Head of the Department of Pharmacology and Toxicology